

*af 18 Sep 91*

Republika ng Pilipinas  
PAMBANSANG PANGASIWAAN NG PATUBIG  
(National Irrigation Administration)  
Lungsod ng Quezon

MC No. 63, s. 1991

MEMORANDUM CIRCULAR

T O : THE DEPUTY ADMINISTRATOR, ASSISTANT ADMINISTRATORS, HEADS OF DEPARTMENTS AND STAFFS, REGIONAL IRRIGATION MANAGERS, OPERATION/PROJECT MANAGERS, PROVINCIAL IRRIGATION ENGINEERS, PROJECT ENGINEERS, IRRIGATION SUPERINTENDENTS AND ALL OTHERS CONCERNED

SUBJECT : Delegated Authority to Field Officials

In line with the Agency's thrust to decentralize operations and decision-making to the lowest responsibility center possible and to generate revenues the authority to approve Negotiated Sale of non-performing assets is hereby delegated to the Regional Irrigation Managers and Operation Managers, pursuant to Board Resolution No. 6080-91 series of 1991, in amount up to Two Hundred Fifty Thousand Pesos (P250,000), provided that the field offices concerned observe Sec. 79, Paragraph C of Presidential Decree 1445, which requires:

- a) Two failures of bidding before the Negotiated Sale is effected; and
- b) The negotiated price is approved by the local representative of the Commission on Audit.

Within two weeks after the sale is consummated a copy of the following documents should be furnished to Property Division, Central Office for consolidation and control measure:

1. Inventory and Inspection Report of unserviceable equipment for disposal signed by the Supply Officer and approved by the Chief of office.
2. Resolution of Awards by the Auction Committee.
3. Notice of Award to the corresponding awardee.
4. Certification from the Supply Officer concerned that the equipments have been dropped from the Inventory and that the disposal had been reflected in the Equipment Ledger Card.
5. Gate Pass indicating the Official Receipt No. of payment.

Please be guided accordingly.

(SGD.) JOSE B. DEL ROSARIO, JR.  
Administrator

September 6, 1991