

Republika ng Pilipinas  
PAMBANSANG PANGASIWAAN NG PATUBIG  
(National Irrigation Administration)  
Lungsod ng Quezon

MC 67 S. 1991

MEMORANDUM CIRCULAR

TO : The Deputy Administrator, Assistant Administrators,  
Department Managers, Regional Irrigation Managers,  
Operation Managers, Project Managers, Provincial  
Irrigation Engineers, Irrigation Superintendents  
and All Others Concerned

SUBJECT : NIA Board Approval of Request to Mill  
ISF Collection-In-Kind

In order to minimize losses of the Agency's collection-in-kind, maximize returns out of these collections and reduce inventories when trading is at standstill, the following guidelines which were approved by NIA Board under Resolution No. 608291, S. 1991 dated 26 August 1991 are hereby issued for your information and guidance:

1. NIA shall mill collection-in-kind from its national irrigation systems if found more profitable to do so by the Regional/Operation Managers.
2. NIA shall sell the milled rice to its employees and those of other agencies working with NIA (e.g. COA) at fifty centavos (₱0.50) lower than the locally prevailing market price of rice of the same quality as the milled collection-in-kind to be determined by the Regional/Operation Managers.
3. NIA shall collect payment of the milled rice through salary deduction within one month upon receipt by the employees of the milled rice.
4. Each employee shall be entitled to a maximum supply of two cavans per month. The monthly rice requirements of the employees of the office concerned shall be used in determining the number of cavans of palay to be milled to meet the demand. NIA offices with collection-in-kind inadequate to meet the demand shall cover the deficit from other NIA field office.

*f. 2 Oct 91*

5. Any palay surplus after meeting the employees' rice requirements during any season shall be disposed of following the normal process of public auction.

To effect the smooth operationalization of above mode of disposal, you are instructed to install appropriate administrative, accounting and reporting systems and procedures for such purpose.

Be guided accordingly.

(SGD.) JOSE B. DEL ROSARIO, JR.  
Administrator

September 26, 1991