

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 26, s. 1992

MEMORANDUM CIRCULAR

T O : THE ASSISTANT ADMINISTRATORS, DEPARTMENT MANAGERS,
STAFF HEADS, REGIONAL IRRIGATION MANAGERS, OPERATION
MANAGERS, PROJECT MANAGERS, IRRIGATION SUPERINTENDENTS,
PROVINCIAL IRRIGATION ENGINEERS AND ALL OTHERS
CONCERNED
THIS AGENCY

SUBJECT : INTERIM EXECUTIVE STAFF, OFFICE OF THE ADMINISTRATOR

In the interest of the service, the following NIA personnel have been directed to provide the undersigned effective immediately, with executive support and to perform special services related to specific management tasks requiring multi-sector involvement or external organizational interface:

Maria Ines P. Bagadion	- Executive Assistant
Jose M. Alcantara	- Technical Assistant for Systems Operation & Equipment Management
Pedro T. Villarama	- Technical Assistant for Administrative Services
Democratico P. Grana	- Technical Assistant for Project Development & Implementation
Virginia R. Atienza	- Technical Assistant for Finance

It should be noted that the new responsibilities given the above-cited personnel shall be in addition to their current duties. As such they are authorized to liaise directly with concerned agency personnel to obtain information and/or services in order to expedite fulfilment of assigned tasks.

For your information and guidance.

(SGD.) DOMINGO T. BAUTISTA
Acting Administrator

April 1, 1992

for April 1, 1992