

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 5, s. 1993

MEMORANDUM CIRCULAR

T O : CHAIRMEN AND MEMBERS OF FIELD OFFICE
APPRAISAL COMMITTEES AND ALL OTHERS CONCERNED
National Irrigation Administration
EDSA, Diliman, Quezon City

SUBJECT : REQUIRING PRIOR CLEARANCE FROM CENTRAL
OFFICE IN THE DISPOSAL OF NIA EQUIPMENT

In order to insure that disposal of all NIA equipment meet the standard guidelines enumerated under MC No. 47, s. 1978 and MC No. 08, s. 1989, all Inventory and Inspection (I & I) Reports together with the duly accomplished inspection check list for unserviceable equipment should be submitted to the Equipment Management Department (EMD), Central Office for further evaluation and/or verification prior to disposal.

In addition, equipment which are less than twelve (12) years for heavy equipment and ten (10) years for light equipment but already recommended for disposal should first be cleared with the Administrator through recommendation of the EMD.

This Memorandum Circular shall take effect immediately and shall amend previous memoranda.

(SGD.) APOLONIO V. BAUTISTA
Administrator

January 21, 1993

DDP/z 27 Jan 93