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Republika ng Pilipinas  
PAMBANSANG PANGASIWAAN NG PATUBIG  
(National Irrigation Administration)  
Lungsod ng Quezon

MC # 19, s. 1993

MEMORANDUM CIRCULAR

TO : THE DEPUTY ADMINISTRATOR, ASSISTANT ADMINISTRATORS,  
DEPARTMENT MANAGERS, STAFF HEADS, REGIONAL IRRIGATION  
MANAGERS, OPERATION/PROJECT MANAGERS, IRRIGATION  
SUPERINTENDENTS, PROVINCIAL IRRIGATION OFFICERS  
AND ALL OTHERS CONCERNED

SUBJECT : COORDINATION OF ALL ACTIVITIES AT THE REGIONAL  
LEVEL

Quoted hereunder in full is the Memorandum of the Agri-  
culture Secretary on the above subject, for information and  
guidance.

"Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Office of the Secretary  
Elliptical Road, Diliman, Quezon City

06 April 1993

MEMORANDUM

TO : ALL REGIONAL DIRECTORS  
BUREAU DIRECTORS  
HEADS OF ATTACHED AGENCIES AND  
CORPORATIONS & OTHERS CONCERNED

SUBJECT : COORDINATION OF ALL ACTIVITIES AT THE REGIONAL  
LEVEL

In order to provide a venue for the exchange/sharing of  
information regarding activities undertaken by all agencies  
within the DA family, the Regional Management Committee was  
revitalized (as per Special Order No. 509, Series of 1992).

The Office of DA Regional Director, he, being the chairman of said Regional Management Committee, shall be the focal point of DA programs and activities in the Region. It is reiterated therefore, that all Bureau Directors and Heads of Attached Agencies and Corporations should coordinate their respective regional program and activities with the office of the concerned DA Regional Directors.

For your guidance and compliance.

(SGD.) ROBERTO S. SEBASTIAN  
Secretary"

Please be guided accordingly.

(SGD.) APOLONIO V. BAUTISTA  
Administrator

April 23, 1993

Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Office of the Secretary  
Elliptical Road, Diliman, Quezon City

06 August 1992

SPECIAL ORDER )  
No. 509 :  
Series of 1992)

SUBJECT : Revitalization of the Regional  
Management Committee

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In order to provide a venue for the exchange/sharing of information regarding activities/projects undertaken by each DA attached agency, there is a need to revitalize the Regional Management Committee in each region. This is aimed at promoting a more unified interpretation and a more cohesive implementation of the Department's policies, thrusts and programs.

As such, the committee shall perform the following functions:

- a. It shall coordinate the implementation of the DA's plans and programs in the Regional and Field levels.
- b. It shall, whenever possible, share the use of its facilities and resources in order to maximize their utilization.
- c. It shall, for all intents and purposes, represent the consolidated government position in the RAFCs.

The committee shall be composed of the following:

- a. DA Regional Director - Chairman
- b. Regional Heads of all attached agencies in the area - Members
- c. The Vice-Chairman shall be selected from among the members through an election by the members of the committee
- d. The Secretariat shall be provided by the DA Regional Office

The committee shall meet regularly at least once a month and the Secretary of Agriculture through the Undersecretaries for Technical Services and for Attached Agencies shall be furnished with the minutes of the meeting.

This Order shall take effect immediately upon its signing.

All orders, memoranda and other issuances inconsistent herewith are deemed revoked.

(SGD.) ROBERTO S. SEBASTIAN  
Secretary