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Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PAIUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 40, s. 1993

MEMORANDUM CIRCULAR

T O : THE DEPUTY ADMINISTRATOR, ASSISTANT ADMINISTRATORS,
DEPARTMENT MANAGERS, STAFF HEADS, REGIONAL
IRRIGATION MANAGERS, OPERATIONS/PROJECT MANAGERS,
IRRIGATION SUPERINTENDENTS, PROVINCIAL IRRIGATION
ENGINEERS AND ALL OTHERS CONCERNED
This Agency

SUBJECT : Civil Service Commission Memorandum Circular
No. 29, s. 1993 dated 30 June 1993.

Quoted hereunder in full is Civil Service Commission
Memorandum Circular No. 29, s. 1993 for your information and
guidance.

"Republic of the Philippines
CIVIL SERVICE COMMISSION
Quezon City

MC NO. 29, s. 1993

MEMORANDUM CIRCULAR

T O : ALL HEADS OF DEPARTMENTS, BUREAUS AND AGENCIES
OF THE NATIONAL AND LOCAL GOVERNMENTS, INCLUDING
GOVERNMENT-OWNED AND/OR CONTROLLED CORPORATIONS,
STATE UNIVERSITIES AND COLLEGES

SUBJECT : New Procedure in Resolving Administrative Cases
Involving Officials and Employees of the Civil
Service

In the exigency of the service and in response to the
government-wide call and the need for streamlining of operations
which requires simplification of systems, cutting of red tape and
elimination of unnecessary bureaucratic layer, the Commission in

its Resolution No. 93-2387 has effected the following procedural changes in the resolution of cases:

1. Decisions in administrative cases involving officials and employees of the civil service appealable to the Commission pursuant to Sec. 47 of Book V of the Code including personnel actions such as contested appointments shall now be appealed directly to the Commission and not to the MSPB; and
2. Decision in administrative cases involving officials and employees of the Civil Service including contested appointments which have already been appealed to the MSPB, and other pending administrative cases brought directly before the MSPB, shall now be elevated to the Commission for final resolution.

Parties in administrative cases pending before the MSPB shall be notified in writing that their respective cases have already been elevated to the Commission for final resolution. They shall have fifteen (15) days from receipt of notice to submit their comments on or objections to the new procedure.

This new procedure shall be effective from July 1, 1993 until rescinded by the Commission in another resolution.

Please be guided accordingly.

(SGD.) PATRICIA A. STO. TOMAS
Chairman

30 June 1993"

Be guided accordingly.

(SGD.) APOLONIO V. BAUTISTA
Administrator

6 August 1993

16 Aug 93