



Republika ng Pilipinas
Hambansang Pangasiwaan ng Patubig
(NATIONAL IRRIGATION ADMINISTRATION)
Lungsod ng Quezon

OFFICE ADDRESS: NATIONAL GOVERNMENT CENTER
E. DE LOS SANTOS AVENUE
QUEZON CITY PHILIPPINES

TELEPHONE NOS.:
CABLE
TELEX

97-60-71 to 78
NIAPHIL
42802 NIA PM

OUR REFERENCE:

MC # 46, s. 1993

MEMMORANDUM CIRCULAR

T O : THE DEPUTY ADMINISTRATOR, ASSISTANT ADMINISTRATORS,
HEADS OF DEPARTMENTS/STAFFS, HEADS OF FOREIGN-ASSISTED
PROJECTS, HEADS OF PROVINCIAL IRRIGATION OFFICES,
IRRIGATION SUPERINTENDENTS, UPRIIS/MRIIS MANAGERS,
AND ALL OTHERS CONCERNED
National Irrigation Administration

SUBJECT : INTERPRETATION OF LSP PROVISION ON ESSENTIAL AND
LAWFUL EXPENSES

Quoted hereunder in full is Memorandum Circular No. 31, s. 1993
of the Civil Service Commission, for implementation and guidance of
all concerned.

"Republic of the Philippines
CIVIL SERVICE COMMISSION

MC No. 31, s. 1993

MEMORANDUM CIRCULAR

T O : ALL HEADS OF DEPARTMENTS AND AGENCIES OF THE NATIONAL
AND LOCAL GOVERNMENTS INCLUDING GOVERNMENT-OWNED OR
CONTROLLED CORPORATIONS

SUBJECT : Interpretation of LSP Provision on Essential and Lawful
Expenses

One of the obligations of the agency head as stated in Memorandum
Circular No. 5, s. 1993 is "shoulder other essential and lawful
expenses not included in the grant subject to availability of funds."
This is in support of the Local Scholarship Program sponsored by the
Civil Service Commission.

The Commission hereby clarifies such provision to be in the form
of the following:

(2)

1. Cost of transportation from the scholar's official station to the place of school in case the scholar is enrolled in another province or region;
2. Relocation allowance for those scholars studying outside their province or region.

Such allowances may be given to grantees under the Local Scholarship Program subject to availability of funds and the usual accounting and auditing rules and regulations.

For information and guidance of all concerned.

(SGD.) PATRICIA A. STO. TOMAS
Chairman"

Be guided accordingly.


APOLONIO V. BAUTISTA
Administrator

06 September 1993