

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 75, s. 1993

MEMORANDUM CIRCULAR

T O : THE DEPUTY ADMINISTRATOR, ASSISTANT ADMINISTRATORS,
DEPARTMENT MANAGERS, REGIONAL/OPERATION/PROJECT MANAGERS,
PROVINCIAL IRRIGATION OFFICERS, PROJECT ENGINEERS,
IRRIGATION SUPERINTENDENTS, SUPPLY OFFICERS, PROPERTY
CUSTODIANS, STOREKEEPERS, AND ALL OTHERS CONCERNED
This Agency

SUBJECT ; AMENDMENT TO MC # 53, S. 1993

In order to avoid difficulties in areas of supervision and coordination in the preparation of inventory reports, some of the committees under MC #53, s. 1993 are hereby amended as follows:

A. Provincial Irrigation Office, Irrigation System and/or Project

Asst. PIE,/Asst. IS/Asst. PE	- Chairman
Storekeeper	- Vice Chairman
Accounting Clerk	- Member
One (1) other member to be designated by Head of Office	- Member
One (1) Auditing Examiner	- Witness

B. Regional Office and/or Depot

Regional Administrative Officer	- Chairman
Regional Supply Officer	- Vice Chairman
Regional Accountant	- Member
Regional Equipment Engineer	- Member
Regional Auditor or his authorized representative	- Witness

C. Special Project

Project Administrative Officer	- Chairman
Project Supply Officer	- Vice Chairman
Project Accountant	- Member
Project Equipment Engineer	- Member
Project Auditor or his authorized representative	- Witness

All other committees under MC 53, s. 1993 except those that are superseded shall remain in force.

This memorandum takes effect immediately.

(SGD.) APOLONIO V. BAUTISTA
Administrator

25 November 1993