

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

M.C. No. 24, s. 1994

MEMORANDUM CIRCULAR

TO: THE ASSISTANT ADMINISTRATORS FOR SYSTEMS OPERATIONS AND EQUIPMENT MANAGEMENT AND FINANCE AND MANAGEMENT, REGIONAL IRRIGATION MANAGERS, OPERATIONS MANAGERS, DEPARTMENT MANAGERS UNDER THE SOEM AND FINANCE SECTORS, IRRIGATION SUPERINTENDENTS AND ALL OTHERS CONCERNED

SUBJECT: PREPARATION OF DETAILED PLAN TO SUPPORT THE ACTION PLAN TO INCREASE IRRIGATION SERVICE FEE COLLECTION

The National Economic and Development Authority and National Irrigation Administration have recommended the provision of a five-year subsidy of P220 per hectare annually for the O&M of national irrigation systems. One requirement in the grant of the subsidy is a detailed action plan of each irrigation systems office (ISO) to increase irrigation service fee (ISF) collection. The Action Plan to Increase Irrigation Fee Collection was earlier submitted with the proposal for subsidy.

To fully realize increased collection, you are directed to prepare a detailed plan for your organizational unit to operationalize the Action Plan (copy attached for reference). Include also other programs that you feel could contribute in attaining our goals.

The plans of the ISOs shall be reviewed and consolidated at the regional irrigation offices (RIO). The offices of the Assistant Administrator for Systems Operations and Equipment Management and Assistant Administrator for Finance and Management shall review and consolidate the RIO submissions with those prepared by the departments under them.

The plans shall be submitted to the undersigned, copy furnished CORPLAN, before 30 June 1994.

For compliance.

May 10, 1994


APOLONIO Y. BAUTISTA
Administrator

ACTION PLAN TO INCREASE IRRIGATION SERVICE FEE COLLECTION

1. Systems improvement which includes among others desilting, repair of facilities and structures, reshaping of canals and soil erosion prevention
2. Improved O&M and water management jointly with farmers
 - 2.1 Sustain satisfactory level of service by promoting regular dialogue between IA and NIA staff
 - 2.2 Promote increased participation of IAs in system O&M to reduce NIA's O&M expenditures; Savings on personal services will increase funds available for O&M
 - 2.3 Better planning of cropping calendar and water delivery for improved productivity
3. Institutional development
 - 3.1 Provide more training for NIA staff on techniques of improved O&M and IA development
 - 3.2 Continued support to IA development program thru organization of new and strengthening of existing IAs
 - 3.3 Improvements in ISF collection process by completing and using the output in the parcellary mapping done under IOSP, preparation and updating of Irrigation Fee Registers for all NIS to facilitate effective monitoring and verification of seasonal ISF billings; Enhance NIA's ability to detect and remedy discrepancies
 - 3.4 Provision of high priority O&M equipment and materials
 - 3.5 Refinement of the Irrigation Management Information System (IMIS) to provide Irrigation Superintendents and NIA management information on system performance required for monitoring and managing NIS; Pursue the introduction of an Irrigator Association Management Information System, on the lines of IMIS, to be carried out by IAs to generate performance information for areas they cover
4. Provision of other agricultural support services to farmer-beneficiaries in coordination with other agencies (including research and extension, farmer training in integrated pest management, promotion of IA-based seed production, post-harvest facilities and marketing)
5. Review of existing policies on ISF - mode of payment, back accounts