Republika ng Pilipinas PAMBANSANG PANGASIWAAN NG PATUBIG (National Irrigation Administration) Lungsod ng Quezon

M.C. No. 28, s. 1994

## MEMORANDUM CIRCULAR.

TO

ALL REGIONAL IRRIGATION MANAGERS; PROJECT MANAGERS; PROVINCIAL IRRIGATION ENGINEERS; SUPERINTENDENTS OF IRRIGATION AND/OR OFFICERS-IN-CHARGE OF OFFICE; REGIONAL/PROJECT ACCOUNTANTS AND AUDITORS; CASHIERS; COLLECTING OFFICERS AND OTHERS CONCERNED. National Irrigation Administration

## SUBJECT : LOSS OF OFFICIAL RECEIPTS

As a precaution against the fraudulent use of accountable forms, it is hereby informed that one partially used booklet of NIA Official Receipts bearing serial nos. 3139751-3139800, inclusive, was allegedly lost by Mr. Realeza, Eng'g. Asst., a deputized bill collector of Sta. Maria-Mayor River Irrigation System, Region IV, Pila, Laguna.

It is further informed that the lost Official Receipts include serial nos. 3139751-3139758 which are used and serial nos. 3139759-3139800 which are unused.

This information is circularized in accordance with GAO Circular No. 318 dated February 11, 1957.

Any information regarding the lost official receipts should be relayed immediately to this Office and/or to the Regional Irrigation Manager, Region IV, Pila, Laguna.

(SGD.) APOLONIO V. BAUTISTA Administrator

June 21, 1994