

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 03, s. 1995

MEMORANDUM CIRCULAR

TO : THE DEPUTY ADMINISTRATOR; ASSISTANT ADMINISTRATORS;
HEADS OF DEPARTMENTS AND STAFFS; REGIONAL IRRIGATION
MANAGERS; OPERATIONS MANAGERS; HEADS OF FOREIGN
ASSISTED PROJECTS; PROVINCIAL IRRIGATION OFFICERS;
IRRIGATION SUPERINTENDENTS; CORPORATE AUDITOR;
REGIONAL/PROJECT AUDITORS AND ALL OTHERS CONCERNED

National Irrigation Administration

SUBJECT : GRANT OF PRODUCTIVITY INCENTIVE BENEFIT (PIB) FOR
CY 1994

As duly noted under NIA Board Resolution No. 6427 dated January 12, 1995, the PIB authorized under Administrative Order No. 161 dated December 6, 1994 is hereby granted to qualified NIA officials and employees in accordance with the following rules and regulations as prescribed under National Compensation Circular No. 73 dated December 27, 1994.

1.0 COVERAGE

This Circular covers all officials and employees on full-time basis whether permanent, temporary or casual including contractual employees with employment in the nature of a regular employee, who have rendered at least one (1) year of government service as of December 31, 1994.

2.0 BASIS & AMOUNT

To be entitled to the PIB, officials/employees shall have at least a satisfactory performance rating for the two (2) semesters of CY 1994.

The PIB shall be in a maximum amount of Two Thousand Pesos (P2,000.00) each recipient.

3.0 FUNDING

The amount necessary for the purpose of implementing this Circular shall be sourced fully from the Calendar Year 1995 Budget.

Funds to cover those whose salaries/wages are charged against the Current Operating Budget for 1995 shall be charged thereto. Those whose positions are authorized under Project Plantilla shall be charged against their respective Project funds.

4.0 RESPONSIBILITY OF IMPLEMENTING OFFICIALS

Chiefs of Offices/Projects concerned shall be held responsible for the implementation of this circular in their respective area of jurisdiction and shall be held liable for any deviation/s from the provisions hereof, without prejudice, however, to the refund of any excess payments by the employees concerned.

5.0 SAVING CLAUSE

Cases not covered by this Circular shall be referred to the Administrator, Attention: Assistant Administrator for Administrative Services.

Compliance hereon is enjoined.

(SGD.) APOLONIO V. BAUTISTA
Administrator

18 January, 1995