



Republika ng Pilipinas
Pambansang Pangasiwaan ng Patubig
(NATIONAL IRRIGATION ADMINISTRATION)
Lungsod ng Quezon

OFFICE ADDRESS: NATIONAL GOVERNMENT CENTER
E. DE LOS SANTOS AVENUE
QUEZON CITY PHILIPPINES

TELEPHONE NOS.: 97-60-71 to 78
CABLE NIAPHIL
TELEX 42802 NIA PM

OUR REFERENCE:

MC # 32 Series of 1997

TO: THE DEPUTY ADMINISTRATOR; ASSISTANT ADMINISTRATORS; HEADS OF DEPARTMENTS AND STAFFS; REGIONAL IRRIGATION MANAGERS; OPERATION MANAGERS; PROJECT MANAGERS; PROVINCIAL IRRIGATION OFFICERS; IRRIGATION SUPERINTENDENTS; AND ALL OTHERS CONCERNED

SUBJECT: Creation Of Ad Hoc Committee On The Establishment Of A Computer-Based Information System & Communication Network (COMBISCON)

In order to upgrade the Management Information System of this Agency an Ad Hoc Committee on the establishment of a Computer-Based Information System and Communication Network is hereby created to be composed of the following:

| | | |
|--------------------------------------|---------------------------|-------------|
| Alejandro R. Cruz, | - Dept. Manager, SPS-PDI | Chairman |
| B/Gen. Protacio L. Depakakibo (Ret.) | Tech Assistant | Co-Chairman |
| Serafin Palteng, | Project Manager, DCIEP | Member |
| Franklin S. Ramones, | Principal Engr. C., DCIEP | Member |
| Sofia Castell, | Head, EDP Section | Member |

The DCIEP Staff and the EDP Staff shall provide support in the installation of the COMBISCON hardware and in the conduct of the necessary training for the users of the COMBISCON.

The Committee shall undertake the following:

- Design the physical structure of the COMBISCON
- Identify existing hardware to be connected to the COMBISCON

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and prepare technical specification for the additional equipment needed for the COMBISCON

- c. Identify and prepare technical specification for the application software to be included in the software library of the COMBISCON
- d. Supervise the installation of the hardware and software for the COMBISCON
- e. Coordinate with the various operating units of the Agency in the design of the standard report formats that will be generated by the COMBISCON
- f. Provide guidance to the EDP in the design of the data processing system for the COMBISCON
- g. Conduct training for the users of the COMBISCON
- h. Make recommendations on the appropriate organizational structure that will operate the COMBISCON

All heads of the Departments and Operating Units/Committees are enjoined to extend full cooperation and support to the Ad Hoc Committee.


ORLANDO V. SORIANO
Administrator

August 22, 1997