

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 41 s. 1997

MEMORANDUM CIRCULAR

TO : THE DEPUTY ADMINISTRATOR; ASSISTANT ADMINISTRATORS;
HEADS OF DEPARTMENTS AND STAFFS; REGIONAL IRRIGATION
MANAGERS; OPERATION MANAGERS; HEADS OF FOREIGN-ASSISTED
PROJECTS; PROVINCIAL IRRIGATION OFFICERS; IRRIGATION
SUPERINTENDENTS; CORPORATE AUDITOR; REGIONAL/PROJECT
AUDITORS AND ALL OTHERS CONCERNED
National Irrigation Administration

SUBJECT : GRANT OF CENTENNIAL ANNIVERSARY BONUS

Administrative Order No. 322 dated March 20, 1997 authorizes certain government agencies to undertake activities in preparation for their centennial anniversary celebration and to grant Centennial Anniversary Bonus (CAB) to their qualified officials and employees.

The Board of Directors in its Resolution No. 6750-97 dated October 27, 1997 favorably acted on said Order for implementation in NIA.

Section 1. Agency Centennial Celebration. The NIA, as an attached Agency of the Department of Agriculture, pursuant to AO 17 issued on October 14, 1997 of the Office of the President is responding to the national call to participate actively in the unfolding history of our country to supplement and support the Centennial projects and activities in 1997, 1998 and 1999 spearheaded by the National Centennial Commission.

In this connection, NIA memorandum dated October 14, 1997 enjoins all personnel and offices to be active participants in the Philippine Centennial Movement.

Sec. 2. Centennial Anniversary Bonus (CAB). Pursuant to the provisions of AO 263 s. of 1996, the grant of CAB in the amount of Three Thousand Pesos (P3,000.00) is hereby granted to each qualified official/employee, subject to the following guidelines:

2.1 Coverage . All NIA personnel whether employed on a full-time or regular, part-time basis or under permanent, temporary or casual status, and contractual personnel whose employment is in the nature of a regular employee, who have been appointed as such by virtue of a valid appointment and continue to be in the service as of October 31, 1997 are entitled to the CAB.

2.2. **Exemptions.** NIA personnel under the following instances as of October 31, 1997 shall not be entitled to the CAB authorized herein:

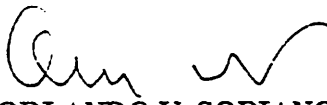
- 2.2.1 those who have been found guilty of any offense in connection with their work;
- 2.2.2 those who are absent without leave (awol);
- 2.2.3 those who are no longer in the service due to retirement/resignation/separation or for whatever reasons;
- 2.2.4 those who are hired not as part of the organic manpower but as consultants or experts for a limited period to perform specific activities or services with expected outputs; laborers of contracted projects (pakiao); and others similarly situated.

Sec. 3. **Funding Source.** Funds for the purpose of implementing this Circular for those whose salaries/wages are charged against the Current Operating Budget shall be charged thereto. Those whose positions are authorized under Project Plantilla shall be charged against their respective project funds.

Sec. 4. **Responsibility of Implementing Officials.** Chiefs of Offices/Projects concerned shall be held responsible for the implementation of this Circular in their respective area of jurisdiction and shall be held liable for any deviation/s from the provisions hereof, without prejudice, however, to the refund of any excess payments by the employees concerned.

Sec. 5. **Saving Clause.** Cases not covered by this Circular shall be referred to the Officer-in-Charge, Office of the Assistant Administrator for Administrative Services.

Compliance hereon is enjoined.


ORLANDO V. SORIANO
Administrator