

Notes file
Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

M.C. No. 47, s. 1997

MEMORANDUM CIRCULAR

TO : ALL REGIONAL IRRIGATION MANAGERS; PROJECT MANAGERS;
PROVINCIAL IRRIGATION ENGINEERS; SUPERINTENDENTS
OF IRRIGATION AND/OR OFFICERS-IN-CHARGE OF OFFICE;
REGIONAL/PROJECT ACCOUNTANTS AND AUDITORS;
CASHIERS; COLLECTING OFFICERS AND OTHERS CONCERNED.
National Irrigation Administration


SUBJECT : LOSS OF OFFICIAL RECEIPTS

You are hereby informed that one set (original, duplicate, triplicate, quadruplicate) of Official Receipt with Serial No. 5067868 B was declared missing by Ms. CECILIA N. RAMIREZ, Cashier C, NIA-Treasury Department, Central Office, Edsa, Diliman, Quezon City. This particular Official Receipt is part of a booklet with Serial Nos. 5067851 B to 5067900 B.

Be further informed that in the same booklet, the rest of the Official Receipts were properly issued, recorded and accounted for.

This information is circularized in accordance with GAO Circular No. 318 dated February 11, 1997 as precaution against the fraudulent use of accountable forms.

Any information regarding the missing official receipt should be relayed immediately to this Office and/or to the Manager, Treasury Department, NIA-Central Office, Edsa, Diliman, Quezon City.


ORLANDO V. SORIANO
Administrator

December 10, 1997