

Corplan 10/8
TO: All Corplan Staff

For notation & file.

AYA
10/8

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC NO. 40, s. 1998

MEMORANDUM CIRCULAR

T O : THE DEPUTY ADMINISTRATOR, ASSISTANT ADMINISTRATORS,
DEPARTMENT MANAGERS, REGIONAL/OPERATIONS
MANAGERS, PROJECT MANAGERS, PROVINCIAL IRRIGATION
OFFICERS, IRRIGATION SUPERINTENDENTS, AND ALL OTHERS
CONCERNED

National Irrigation Administration

SUBJECT : CSC MC # 35, s. 1998

Quoted hereunder in full for the information and guidance of all concerned is CSC
MC # 35, s. 1998 to wit:

"Republic of the Philippines
CIVIL SERVICE COMMISSION

MC No. 35, s. 1998

MEMORANDUM CIRCULAR

T O : ALL HEADS OF DEPARTMENTS, BUREAUS AND AGENCIES OF
THE NATIONAL GOVERNMENT, LOCAL GOVERNMENT UNITS,
STATE UNIVERSITIES AND COLLEGES, AND GOVERNMENT
OWNED AND/OR CONTROLLED CORPORATIONS

SUBJECT : Inclusion of Blood Type in Employee's Records

Cognizant of the importance of the information on blood type in an individual's
records and in support of the national Voluntary Blood Service Program of the Department
of Health, the Civil Service Commission (CSC) directs all government agencies to provide
the blood type of the employee in vital personnel documents.

The Commission has identified the following vital documents in which the blood type should be indicated:

1. Employee Identification (ID) Card issued by the agency;
2. Personnel Data Sheet (PDS) or CSC Form 212; and
3. Medical Certificate Form or CSC Form No. 211.

The CSC in Resolution No. 982113 has revised the PDS and Medical Certificate Form with provision for blood type.


In this connection, heads of government agencies are directed to include blood typing in the health care program for their employees.

By end of 1998, all agencies should have updated the PDS of existing employees and should have renewed the employee ID cards to contain the blood type.

(SGD) CORAZON ALMA G. DE LEON
Chairman

18 August 1998"

Be guided accordingly.


MANUEL ANTONIO S. AREVALO
Administrator

5 October 1998