Norry & file

Republika ng Pilipinas PAMBANSANG PANGASIWAAN NG PATUBIG (National Irrigation Administration) Lungsod ng Quezon

M. C. No. 01 . s. 1999

MEMORANDUM CIRCULAR

TO

: ALL REGIONAL IRRIGATION MANAGERS: PROJECT MANAGERS: PROVINCIAL IRRIGATION ENGINEERS; SUPERINTENDENTS OF IRRIGATION AND/OR OFFICERS-IN-CHARGE OF OFFICE; REGIONAL / PROJECT ACCOUNTANTS AND AUDITORS; CASHIERS / COLLECTING OFFICERS AND OTHERS CONCERNED. National Irrigation Administration

SUBJECT : LOSS OF OFFICIAL RECEIPTS

As a precaution against the fraudulent use of accountable forms, it is hereby informed that one piece of NJA Official Receipt with Serial No. 5183300 was found missing from one booklet of NIA Official Receipts bearing Serial Nos. 5183251-5183300 by Mr. CENON L. DELA CRUZ, Special Collecting Officer/ Collection Representative, Tarlac Provincial Irrigation Management Office, Matatalaib, Tarlac, Tarlac.

This information is circularized in accordance with GAO Circular No. 318 dated February 11, 1957.

Any information regarding the missing Official Receipt should be relayed immediately to this Office and/or to the Tarlac PIMO. Matatalaib, Tarlac, Tarlac and the Regional Irrigation Manager, Tambubong, San Rafael, Bulacan.

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January 19, 1999