



Republika ng Pilipinas
Panlungsang Pangasiwaan ng Irigasyon
(NATIONAL IRRIGATION ADMINISTRATION)
Lungsod ng Quezon

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OUR REFERENCE:

MC NO. 04, Series of 2002

MEMORANDUM CIRCULAR

TO : THE ASSISTANT ADMINISTRATORS, DEPARTMENT/REGIONAL IRRIGATION/PROJECT/OPERATIONS MANAGERS, STAFFS, PROVINCIAL IRRIGATION ENGINEERS, IRRIGATION SUPERINTENDENTS, COA PERSONNEL, AND ALL OTHERS CONCERNED.

SUBJECT: DBM CIRCULAR LETTER NO. 2001-27 DATED DECEMBER 21, 2001

Quoted hereunder in full for the information and guidance of all concerned is the Department of Budget and Management Circular Letter No. 2001-27 dated December 21, 2001 to wit:

**"REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila**

CIRCULAR LETTER

**No. 2001-27
December 21, 2001**

TO : All Heads of Departments / Agencies / State Universities and Colleges and Other Offices of the National Government; Budget Officers; Heads of Accounting Units; Heads of Modified Disbursement System-Government Servicing Banks (MDS-GSBs) and All Others Concerned

SUBJECT: Validity of NCAs Credited to Special MDS Sub-Accounts

- 1.0 Circular Letter Numbers 99-2 and 99-4 dated January 15 and February 9, 1999, respectively, were issued to facilitate immediate settlement of the Accounts Payable (AP) and Retirement Gratuity/Terminal Leave (RG/TL) benefits of specific creditors/retirees of agencies upon receipt of the NCA for the purpose.
 - 1.1 The NCAs for due and demandable AP and RG/TL benefits are credited to a Special MDS Sub-Account and cannot be used for other regular operating requirements of agencies. The list of creditors/retirees to be paid out of these NCAs issued, are transmitted to the agencies/MDS servicing banks. Subject creditors/retirees are assured of payment within forty-eight (48) hours after receipt of the Advice of NCA Issued by agencies concerned.
 - 1.2 For due and demandable AP requested for funding, it is understood that goods have been delivered/services rendered and are ready for payment in accordance with existing accounting and auditing rules and regulations.
 - 1.3 For RG/TL claims, the retirement papers are complete and have been approved by the agency officials concerned.
- 2.0 Following these guidelines, agencies are expected to fully utilize all NCAs issued for AP and RG/TL benefits. The balance in the Special MDS Sub-Accounts at the end of each month, if there are any, would represent claims which are not yet due and demandable.
- 3.0 To ensure a realistic cash budget program of the national government, all NCAs issued for due and demandable AP and RG/TL benefits shall automatically lapse at the end of the following month when the NCAs were issued.
- 4.0 This Circular shall take effect January, 2002.

Be guided accordingly.

14 January, 2002

(Sgd.) EMILIA T. BONCODIN
Secretary"



JESUS EMMANUEL M. PARAS
Administrator