

Rcpublika ng Pilipinas PAMBANSANG PANGASIWAAN NG PATUBIG (National Irrigation Administration) Lungsod ng Quczon

M. C. No. 53, s.2002

MEMORANDUM CIRCULAR

 TO : ALL REGIONAL IRRIGATION MANAGERS; PROJECT MANAGERS; PROVINCIAL IRRIGATION ENGINEERS; SUPERINTENDENTS OF IRRIGATION OFFICES AND/OR OFFICERS-IN-CHARGE OF OFFICE; REGIONAL / PROJECT ACCOUNTANTS; CASHIERS; COLLECTING OFFICERS AND OTHERS CONCERNED. National Irrigation Administration.

SUBJECT: LOSS OF OFFICAL RECEIPTS

As a precaution against the fraudulent use of accountable forms, it is hereby informed that one whole booklet of Official Receipts with serial numbers 6528151-6528200 was allegedly lost by Mr. ROBERTO R. VILLADOZ, Water Facilities Technician and deputized Bill-Collector of District III, NIA-UPRIIS on March 11, 2002. The above Official Receipts with serial numbers 6528151-6528182 were actually used and the balance with scrial numbers 6528183-6528200 are unused.

This information is circularized in accordance with COA Circular No. 84-233 dated August 21, 1984.

Any information regarding the missing Official Reccipts should be relayed immediately to this Office or to the Operations Manager, NIA-UPRIIS, Cabanatuan City.

JESUS EMMANUEL M. PARAS Administrator

28 August, 2002