

Republic of the Philippines  
NATIONAL IRRIGATION ADMINISTRATION  
EDSA, Diliman, Quezon City

MC # 66 S. 2002

**MEMORANDUM CIRCULAR**

TO : THE ASSISTANT ADMINISTRATORS, HEADS OF  
DEPARTMENTS AND STAFFS, REGIONAL  
IRRIGATION MANAGERS, OPERATIONS/PROJECT  
MANAGERS, IRRIGATION SUPERINTENDENTS,  
PROVINCIAL IRRIGATION ENGINEERS AND ALL  
OTHERS CONCERNED

SUBJECT : ENJOINING THE USE OF ABACA-BASED HANDMADE PAPER  
IN ALL OFFICES, BUREAUS AND ATTACHED AGENCIES  
UNDER THE DEPARTMENT OF AGRICULTURE

Quoted hereunder in full for your information and guidance is the Administrative Order No. 15 Series of 2002, Enjoining the Use of Abaca-Based Handmade Paper in all Offices, Bureaus and Attached Agencies under the Department of Agriculture:

“Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Office of the Secretary  
Elliptical Road, Diliman, Quezon City

ADMINISTRATIVE ORDER NO. 15

ENJOINING THE USE OF ABACA-BASED HANDMADE PAPER IN ALL  
OFFICES, BUREAUS AND ATTACHED AGENCIES UNDER THE  
DEPARTMENT OF AGRICULTURE

**WHEREAS**, it is the policy of the state to encourage and promote the use of locally-made products;

**WHEREAS**, the Fiber Industry Development Authority, an attached agency of the Department of Agriculture, has made a commitment to the National Socio-Economic Pact of 2001 to increase the local content of non-food products in order to promote the use of indigenous materials thereby increasing rural incomes and employment for the Philippine abaca industry;

**WHEREAS**, abaca is one of the popular raw materials being used for the production of various items including handmade paper sheets, among others, which can be converted into diplomas, certificates, permits and other documents;

**WHEREAS**, the Department of Agriculture and its bureaus and attached agencies regularly require these papers in issuing certificates, licenses, permits and other paraphernalia;

**WHEREAS**, in order to attain/meet the DA-FIDA commitment, a specific measure has to be undertaken, that is, to enjoin the Department and all its bureaus and attached agencies to use abaca-based handmade papers;

**WHEREAS**, the Department of Agriculture, through the Fiber Industry Development Authority, shall spearhead the promotion and utilization of abaca-based handmade paper in government agencies;

**NOW, THEREFORE, I, LEONARDO Q. MONTEMAYOR**, Secretary of the Department of Agriculture, by the powers vested in me by law, do hereby order:

**SECTION 1.** All offices, bureaus and attached agencies under the Department of Agriculture shall use abaca-based handmade paper for their certificates, licenses and other related documents.

**SECTION 2.** All concerned offices, bureaus and attached agencies are directed to promulgate necessary procedures for the smooth implementation of this Administrative Order.

**SECTION 3.** This Administrative Order shall take effect immediately upon approval.

City of Quezon, June 28, 2002.

(Sgd) **LEONARDO Q. MONTEMAYOR**  
Secretary"

Be guided accordingly.



**JESUS EMMANUEL M. PARAS**  
Administrator

Date: October 28, 2002