

19 Dec 02

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

M. C. No. **73**, s. 2002

MEMORANDUM CIRCULAR

TO : ALL REGIONAL IRRIGATION MANAGERS; PROJECT MANAGERS;
PROVINCIAL IRRIGATION ENGINEERS; SUPERINTENDENTS OF
IRRIGATION OFFICES AND/OR OFFICERS-IN-CHARGE OF OFFICE;
REGIONAL / PROJECT ACCOUNTANTS; CASHIERS; COLLECTING
OFFICERS AND OTHERS CONCERNED.
National Irrigation Administration.

SUBJECT: **LOSS OF OFFICAL RECEIPTS**

As a precaution against the fraudulent use of accountable forms, it is hereby informed that one box of NIA official receipts containing 40 booklets with serial numbers 7048001-7050000 was lost on November 29, 2002 in the custody of JRS Express Aurora-Boston Branch, Quezon City. The above box no. 25 was among the eight boxes of official receipts for shipment to NIA-Region VI, Iloilo City through the JRS Express. Their vehicle was parked along Aurora Blvd., Brgy. Mariana, Quezon City and forcibly opened by unidentified person/ persons who allegedly took/stole box no. 25.

This information is circularized in accordance with COA Circular No. 84-233 dated August 21, 1984.

Any information regarding the missing official receipts should be relayed immediately to this Office or to the Manager, NIA-Treasury Department, Edsa, Diliman, Quezon City.


JESUS EMMANUEL M. PARAS
Administrator

December 13, 2002