



Republika ng Pilipinas
Pambansang Pangasiwaan ng Patubig
(NATIONAL IRRIGATION ADMINISTRATION)
Lungsod ng Quezon

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QUEZON CITY PHILIPPINES

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OUR REFERENCE:

MC # 28, s. 2003

MEMORANDUM CIRCULAR

TO : THE DEPUTY ADMINISTRATOR, ASSISTANT ADMINISTRATORS,
DEPARTMENT MANAGERS, REGIONAL IRRIGATION
MANAGERS, OPERATION/PROJECT MANAGERS, IRRIGATION
SUPERINTENDENTS, PROVINCIAL IRRIGATION ENGINEERS,
AND ALL OTHERS CONCERNED

SUBJECT : PROCLAMATION NO. 374, OFFICE OF THE PRESIDENT,
MALACANANG, MANILA

Quoted hereunder in full for your information and guidance is Proclamation no.
374 dated May 9, 2003.

"Malacanang
Manila

PROCLAMATION NO. 374

**DECLARING FRIDAY, OCTOBER 31, 2003 AS A SPECIAL
(NON- WORKING) DAY THROUGHOUT THE COUNTRY FOR
THE PUBLIC SECTOR**

WHEREAS, paying homage to the dead on all Saints Day, celebrated in the first
day November of every year, is one of our most cherished traditions;

WHEREAS, All Saints Day, which is a nationwide special day, falls on a
Saturday, November 1, 2003;

WHEREAS, to give full opportunity to our people to properly observe the day
with all its religious fervor, which invariably requires them to travel to and from different
regions of the country, Friday, October 31, 2003 may be declared as special day without
detriment to the public interest;

NOW; THEREFORE, I, ALBERTO G. ROMULO, by the order of Her Excellency, **GLORIA MACAPAGAL-ARROYO**, do hereby declare Friday, October 31, 2003, as a special (non-working) day throughout the country for all officials and employees of the government, its agencies and instrumentalities, including government owned or controlled corporations, except that:

- a. The heads of departments, offices, instrumentalities or government-owned or controlled corporations (GOCCs) may, if required by the exigencies of public service, direct their employees to observe regular working hours and provide regular services to the public on the said date;
- b. Employees of the Bureau of Internal Revenue, Bureau of customs and other government agencies/instrumentalities that impose deadlines on the transacting public for payment of taxes, fees or fines and for compliance with reportorial and other requirements shall be required by the head of the department, office, agency or instrumentality to observe regular working hours and provide regular services to the public on the said date; and
- c. Employees of government department, offices, agencies, or instrumentalities providing police, security, fire protection, custodial, rescue, emergency, medical and other similar services shall be required by their respective heads to observe regular working hours and provide regular services to the public on the said date.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the seal of the Republic of the Philippines.

Done in the City of Manila, this 9th day of May, in the year of Our Lord, Two Thousand and Three.

By order of the President:

(SGD). ALBERTO G. ROMULO
Executive Secretary

By the Executive Secretary:

(SGD). JOAQUIN C. LAGONERA
Senior Deputy Executive Secretary"

For compliance.


JESUS EMMANUEL M. PARAS
Administrator

July 8, 2003