



Republika ng Pilipinas  
**Pambansang Pangasiwaan ng Patubig**  
(NATIONAL IRRIGATION ADMINISTRATION)  
Lungsod ng Quezon

OFFICE ADDRESS: NATIONAL GOVERNMENT CENTER  
E. DE LOS SANTOS AVENUE  
QUEZON CITY PHILIPPINES

TELEPHONE NOS.: 929-60-71 to 78  
CABLE NIAPHIL  
TELEX 42802 NIA PM

OUR REFERENCE:

MC No. 11-A s. 2004

**MEMORANDUM CIRCULAR**

**TO : THE DEPUTY ADMINISTRATOR, ASSISTANT ADMINISTRATORS, REGIONAL IRRIGATION / OPERATIONS MANAGERS, PROJECT MANAGERS, IRRIGATION SUPERINTENDENTS, PROVINCIAL IRRIGATION ENGINEERS AND ALL OTHERS CONCERNED  
NATIONAL IRRIGATION ADMINISTRATION**

**SUBJECT : AMENDMENT ON MC # 11, s. 2004**

Under MC # 11, s. 2004, all requests for exemption from payment of Irrigation Service Fee (ISF) shall be approved by the Administrator. To guarantee the field offices that subject requests be promptly acted upon to meet any prescribed cut-off period in the system, the second paragraph of the above cited MC is hereby reconstituted and to be read as follows:

"In this connection, all requests including areas subject for outright exemption shall be forwarded to the Office of the Assistant Administrator for Systems Operation and Equipment Management a month before harvest while crops are still standing and damages could still be traced for their field validation/evaluation then to be approved by the undersigned. It is understood however that after fifteen (15) calendar days from receipt of request from field offices and no action has been taken by this office, the request is considered as approved. Likewise, it is to be cleared that the difference between the reported maximum irrigated area as against total benefited area of the system will be identical to the reported exempted area. To facilitate processing, all necessary supporting papers required under MC No. 22, s. 1980 shall be attached. Henceforth, supplemental guidelines under MC No. 50, s. 2003 is hereby revoked/deferred temporarily.

Please be guided accordingly.

  
**JESUS EMMANUEL M. PARAS**  
Administrator

July 15, 2004