

Republika ng Pilipinas PAMBANSANG PANGASIWAAN NG PATUBIG (National Irrigation Administration) Lungsod ng Quezon

MC # <u>16</u> s. 2004

MEMORANDUM CIRCULAR

TO : The Deputy Administrator, Assistant Administrators, Department/Regional/Operation/Project Managers, Provincial Irrigation Officers, Irrigation Superintendents and all others concerned

SUBJECT : CSC Memorandum Circular No. 09, s. 2003

Attached is a copy of Memorandum Circular No. 09, s. 2003 of the Civil Service Commission issuing guidelines defining the restrictions on appointments to be observed by elective and appointive officials during and after elections.

Your attention is invited to Section 2, Sub-Section 2.2 thereof, quoted hereunder in full, viz:

"All appointments issued by appointive officials may be approved subject to any of the following conditions:

- It is not a presidential election year;
- The appointive official has a fixed term of office.

Otherwise, such appointments shall be disapproved, except if the appointee is fully qualified for the position and had undergone regular screening process before the Election Ban as shown in the Personnel Selection Board (PSB) report or minutes of meeting."

It is understood that since CY 2004 is a presidential election year, all appointments whether permanent, temporary, co-terminous, casual and/or contractual shall be issued not earlier than July 01, 2004.

For compliance.

JESUS EMMANUEL M. PARAS Administrator

28 May 2004

Encl. a/s