



Republic of the Philippines
Department of Agriculture
NATIONAL IRRIGATION ADMINISTRATION
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MC No. 10, S. 2005

MEMORANDUM CIRCULAR

TO : THE DEPUTY ADMINISTRATOR, ASSISTANT ADMINISTRATORS, DEPARTMENT/REGIONAL/OPERATIONS/PROJECT MANAGERS, PROVINCIAL IRRIGATION OFFICERS, IRRIGATION SUPERINTENDENTS AND ALL OTHERS CONCERNED

SUBJECT : MANUAL ON LOCAL MINOR CONTRACTS, AMENDED AS OF SEPTEMBER 30, 2004

For the information and guidance of all concerned, the herein Manual on Local Minor Contracts, amended as of September 30, 2004, was formulated to govern the conduct of civil works Local Minor Contract procurement and implementation in the National Irrigation Administration, in accordance with the Implementing Rules and Regulations (IRR-A) of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act, and NIA's Memorandum Circular No. 50, s. 2002 on Delegated Authorities.

The manual shall serve as guide in the conduct of all Local Minor Contracts of both locally funded and foreign assisted projects. However, in case of foreign assisted projects, the bidding documents as defined in the LMC Manual shall be subject to prior approval or concurrence, if required, by the foreign lending institution.

The sample Eligibility Statement Forms, Invitation to Apply for Eligibility and to Bid and Bid Documents appended to the Manual are intended to serve as models in the procurement and implementation of Local Minor Contracts.

The conduct of all Local Minor Contracts shall strictly be in accordance with the LMC Manual. All previous issuances which are not consistent with this circular are hereby amended/repealed accordingly.

For strict compliance.

February 14, 2005


PROCESO T. DOMINGO
Administrator