



Republic of the Philippines

Pambansang Pangasiwaan ng Patubig

(NATIONAL IRRIGATION ADMINISTRATION)

Lungsod ng Quezon

MSD file

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MC# 12 s. 2005

MEMORANDUM CIRCULAR

T O : The Deputy Administrator; Assistant Administrators; Heads of Departments and Staffs; Regional Irrigation Managers; Operation Managers; Project Managers; Provincial Irrigation Officers; Irrigation Superintendents; and all others concerned

Subject : Reconstitution of the Information and Communication Technology (ICT) Steering Committee

In order to facilitate the implementation of the approved Information Systems Strategic Plan (2005-2007) of the Agency, the Information and Communication Technology Steering Committee is hereby reconstituted composed of the following:

Dominador D. Pascua	Department Manager, CORPLAN	Chairman
Mario M. Gulinao	Department Manager, SPS-SOEM	Co-Chairman
Edilberto B. Payawal	Department Manager, SMD	Member
Avelino M. Mejia	Department Manager, IDD	Member
Rolando T. Bonrostro	Department Manager, CMD	Member
Cecilio S. Catarroja	Department Manager, CD	Member
Araceli M. Angeles	Department Manager, PPRD	Member
Gregorio S. Dumandan	Department Manager, EMD	Member
Edilberto B. Punzal	Department Manager, PDD/DSD	Member
Cleofe G. Gloria	Department Manager, TD	Member
Violeta C. Esguerra	Department Manager, MSD	Member
Wilma E. Caguioa	Department Manager, PRMD	Member

The ICT Steering Committee shall undertake the following:

1. Identify and recommend source of funding needed to implement the ISSP (2005-2007) of the Agency.

2. Prioritize the Agency's information requirements and set schedule/time table of information/application systems development and implementation.
3. Establish development and implementation guidelines for system applications and databases.
4. Formulate the Agency's policies on internet access, e-mail account, use/deployment of ICT resources and ICT related issues/problems.
5. Coordinate and monitor implementation of the Agency's ISSP (2005-2007).
6. Provide guidance in ICT resource acquisition.

The Chairman of the Steering Committee shall create a Secretariat to assist and facilitate the work of the Committee.

All Heads of the Departments and Operating Units are enjoined to extend full cooperation and support to the ICT Steering Committee.

Budget for the activities of the Committee shall be charged to CORPLAN Budget.

This supersedes MC#45 series of 2001.


PROCESO T. DOMINGO
Administrator

Date: FEBRUARY 17, 2005