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Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

M. C. No. 24, s. 2005

MEMORANDUM CIRCULAR

**TO : ALL REGIONAL IRRIGATION MANAGERS; PROJECT MANAGERS; PROVINCIAL IRRIGATION ENGINEERS; SUPERINTENDENTS OF IRRIGATION OFFICES AND/OR OFFICERS-IN-CHARGE OF OFFICE; REGIONAL/PROJECT ACCOUNTANTS; CASHIERS; COLLECTING OFFICERS AND OTHERS CONCERNED.
NATIONAL IRRIGATION ADMINISTRATION.**

SUBJECT: LOSS OF OFFICIAL RECEIPTS

As a precaution against the fraudulent use of accountable forms, it is hereby informed that the following six (6) booklets of unused official receipts and twenty (25) booklets of newly issued official receipts were allegedly lost by Ms. ARACELI M. PALANCA, Collection Representative B and Special Disbursing Officer, Agos River Irrigation System, Infanta Quezon during the flash floods on November 29, 2004.

A. Six (6) booklets with remaining unused receipts:

- | | |
|----------------|----------------|
| 1. 7548249-250 | 4. 7548351-400 |
| 2. 7548251-300 | 5. 7548401-450 |
| 3. 7548301-350 | 6. 7548451-500 |

B. Twenty five (25) booklets unused receipts:

- | | | |
|-----------------|---------------------|-----------------|
| 1. 7861251-300 | 11. 7861751-800 | 21. 7862251-300 |
| 2. 7861301-350 | 12. 7861801-850 | 22. 7862301-350 |
| 3. 7861351-400 | 13. 7861851-900 | 23. 7862351-400 |
| 4. 7861401-450 | 14. 7861901-950 | 24. 7862401-450 |
| 5. 7861451-500 | 15. 7861951-7862000 | 25. 7862451-500 |
| 6. 7861501-550 | 16. 7862001-050 | |
| 7. 7861551-600 | 17. 7862051-100 | |
| 8. 7861601-650 | 18. 7862101-150 | |
| 9. 7861651-700 | 19. 7862151-200 | |
| 10. 7861701-750 | 20. 7862201-250 | |

This information is circularized in accordance with COA GAA Article 4, Section 187.

Any information regarding the missing Official Receipts should be relayed to this Office or to the Regional Irrigation Manager, NIA-Region IV, Pila, Laguna.


PROCESO T. DOMINGO
Administrator

March 31, 2005