



Republic of the Philippines
Department of Agriculture
Pambansang Pangasiwaan ng Patubig
(NATIONAL IRRIGATION ADMINISTRATION)

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MC # 8 S. 2006

MEMORANDUM CIRCULAR

TO : THE DEPUTY ADMINISTRATOR, ASSISTANT
ADMINISTRATORS, DEPARTMENT / REGIONAL /
OPERATION / PROJECT MANAGERS, IRRIGATION
SUPERINTENDENTS, PROVINCIAL IRRIGATION
OFFICERS, AND ALL OTHERS CONCERNED

SUBJECT : AMENDMENTS TO MC # 50 s. 2002

In adherence to the thrust of the NIA Management to strengthen various Departments in the Central Office; Regional and Field Offices; Integrated Irrigation Systems and Project Management Offices of Locally Funded & Foreign Assisted projects, hereunder are the delegated authorities with respect to movement of NIA officials, to wit:

	REQUESTING/ RECOMMENDING OFFICIAL	APPROVING OFFICIAL
1. Detail/Reassignment/Rotation of Personnel - All Monthly personnel within the Central Office/Regional & Field Offices/Project Management Offices from Division level and below	RM/OM/PM/D M	AA concerned
2. Designation of Personnel as OIC - Div. Mgr. /PIO/IS/PE/Accountable Officers/immediate staff	RM/OM/PM/DM	AA concerned

The Administrator, Attention: The Assistant Administrator for Administrative Services shall be informed of any personnel movement made under this circular.

Be guided accordingly.


BALTAZAR H. USIS
Administrator

January 27, 2006