Republika ng Pilipinas Pambansang Pangasiwaan ng Patubig (NATIONAL IRRIGATION ADMINISTRATION) EDSA, Diliman, Quezon City

M. C. 20, 0. 2008

MEMORANDUM CIRCULAR

TO : ALL REGIONAL/OPERATION MANAGERS; PROJECT MANAGERS; PROVINCIAL IRRIGATION ENGINEERS; SUPERINTENDENTS OF IRRIGATION OFFICES AND/OR OFFICERS-IN-CHARGE OF OFFICE; REGIONAL / PROJECT ACCOUNTANTS; CASHIERS; COLLECTING OFFICERS AND OTHERS CONCERNED; NATIONAL IRRIGATION ADMINISTRATION.

SUBJECT : LOSS OF OFFICIAL RECEIPTS

As a precaution against the fraudulent use of accountable forms, it is hereby informed that one (1) booklet of Official Receipts with Serial Nos. 9330001 to 9330050 allegedly lost after January 25, 2008, with thirty-three (32) used stubs Serial Nos. 9330001 to 9330032 and eighteen (18) unused stubs Serial Nos. 9330033 to 9330050 had been lost by MR. ARNALDO V. MAGBANUA, Sr. Water Resource Facilities Technician of Palawan Provincial Office, Puerto Prinsesa City.

This information is circularized in accordance with COA Circular No. 84-233 dated August 21, 1984.

Any information regarding the missing Official Receipts should be relayed immediately to this Office or to the Regional Irrigation Manager, NIA-Region IV, Pila Laguna.

MARCELINO V. TUGAOEN, JR. Ph. D Administrator

April 23, 2008