

E. DE LOS SANTOS AVENUE QUEZON CITY PHILIPPINES

Series of 2009

OUR REFERENCE:

TIN: 000-916-415

MEMORANDUM CIRCULAR

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: THE SENIOR DEPUTY ADMINISTRATOR. DEPUTY ADMINISTRATORS, DEPARTMENT MANAGERS, **REGIONAL IRRIGATION MANAGERS, OPERATIONS/ PROJECT MANAGERS, PROVINCIAL IRRIGATION** MANAGEMENT OFFICERS, IRRIGATION MANAGEMENT **OFFICERS AND ALL OTHERS CONCERNED**

SUBJECT : RECONSTITUTION OF NIA COMMITTEE ON DISCIPLINE (COD)

Per Executive Order (EO) No. 366 and its Implementing Rules and Regulations (IRR). otherwise known as "DIRECTING A STRATEGIC REVIEW OF THE OPERATIONS AND ORGANIZATIONS OF THE EXECUTIVE BRANCH AND PROVIDING OPTIONS AND INCENTIVES FOR GOVERNMENT EMPLOYEES WHO MAY BE AFFECTED BY THE RATIONALIZATION OF THE FUNCTIONS AND AGENCIES OF THE EXECUTIVE BRANCH". NIA's structure has been reorganized resulting to merger of sectors and divisions.

Pursuant hereof, the Committee on Discipline in the Field Office created by virtue of NIA MC No. 70, Series of 2001, is hereby reconstituted as follows:

COMPOSITION

Chairman	: Manager, Administrative & Finance Division
Members	: 1 Representative, Engineering & Operations Division
	1 Representative, Administrative & Finance Division
	1 Representative, Irrigation Management Offices
	(For Regional Offices only)
	1 Representative, District Offices
	(For UPRIIS & MARIIS only)
	1 Representative, NIAEASP
Secretariat	: Administrative & Finance Division

The Regional/Operations Managers, as well as the Chapter Presidents of NIAEASP, are hereby directed to issue appropriate designations of representatives, and must furnish the Office of the Administrator, Attention: Legal Services Department, the list of the members of the duly reconstituted COD in their respective offices within fifteen (15) days from official receipt of this Circular. The jurisdiction, powers and functions of the Committee on Discipline in the Field Offices provided in NIA MC No. 70, Series of 2001 shall be retained.

This circular shall take effect immediately.

Signed this 10th of March 2009.

S. SÁLAZAR inistrator

