Republika ng Pilipinas
Pambansang Pangasiwaan ng Patubig
(NATIONAL IRRIGATION ADMINISTRATION)
Lungsod ng Quezon

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OUR REFERENCE:

MC No. 6 Series of 2010

MEMORANDUM CIRCULAR

TO : THE SENIOR DEPUTY ADMINISTRATOR,
DEPUTY ADMINISTRATORS, DEPARTMENT MANAGERS,
REGIONAL IRRIGATION MANAGERS, OPERATIONS/
PROJECT MANAGERS, PROVINCIAL IRRIGATION MANAGEMENT OFFICERS
AND ALL OTHERS CONCERNED

SUBJECT : AMENDMENT OF MEMBERSHIP IN NIA COMMITTEE ON DISCIPLINE (COD)

During the Third (3rd) Reconstituted Committee on Discipline meeting last January 08, 2010, the Committee acknowledged the need to fast track the investigation of the COD Cases. To this end, there is a need to revise its composition.

Pursuant thereto, the members of the Committee on Discipline, created by virtue of NIA MC No. 23, Series of 2000 and reconstituted by virtue of NIA MC No. 12, Series of 2009, is hereby amended as follows:

COMPOSITION:

The NIA Committee on Discipline shall be composed of the following:

Chairman	: Deputy Administrator for Administrative Services and Financial Management
Vice-Chairman	: Manager, Legal Services Department
Members	: 3 Legal Officers, Legal Services Department Manager, Engineering Department Manager, Operations Department Manager, Financial Management Department 1 Representative, Financial Management Department Manager, Administrative Department 1 Representative, Administrative Department President, NIAEASP 1 Representative, NIAEASP
Secretariat	: Legal Services Department

The Committee, through the Chairman, may designate employees from other sectors to assist the Secretariat in performing its functions.

The Sector Heads as well as the NIAEASP President, may issue appropriate designations of representatives, as stated above, and must furnish the Office of the Administrator, Attention: Legal Services Department, the list of the members of the duly amended COD in their respective offices within fifteen (15) days from official receipt of this Circular. The jurisdiction, powers and functions of the Committee on Discipline provided in the NIA MC No. 23, Series of 2000 shall be retained.

All other Memorandum Circulars inconsistent herewith are deemed revoked or superseded.

For strict compliance.

Signed this 9th of February 2010.

CARLOS S. SALAZAR