Republika ng Pilipinas
Pambansang Pangasiwaan ng Patubig
(NATIONAL IRRIGATION ADMINISTRATION)
Lungsod ng Quezon

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KAHIRAPAN

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OUR REFERENCE:

MC No. 10, s. 2010

MEMORANDUM CIRCULAR

TO : **THE DEPUTY ADMINISTRATORS, DEPARTMENT / REGIONAL / OPERATION / PROJECT MANAGERS, DIVISION MANAGERS AND OTHERS CONCERNED**

SUBJECT: **AMENDATORY GUIDELINES ON THE APPOINTMENT TO CAREER EXECUTIVE SERVICE (CES) RANKS OF CAREER SERVICE EXECUTIVE ELIGIBLES**

Enclosed is a copy of Circular No. 7 series of 2009 of the Career Executive Service Board (CESB) embodying the above-cited subject which provides, among others, that for the purpose of appointment to CES ranks, the holders of Career Service Executive Eligibility should complete the two remaining stages of CES eligibility process namely: Assessment Center and Performance Evaluation.

Be guided accordingly.

ALEXANDER A. REUYAN, CESO V
Office-in-Charge, Office of the Administrator

Date: 17 February 2010

NATIONAL IRRIGATION ADMINISTRATION
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01 DEC 2009
MANAGER'S OFFICE - PRMD

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ADMINISTRATOR, DEPUTY ADMINISTRATOR
Administrator's Office

Republic of the Philippines
CAREER EXECUTIVE SERVICE BOARD
Room 3, 3 Marcelino Street, Holy Spirit Drive, Diliman, Quezon City 1127
Tel. Nos. 951-4981 to 85 (Trunkline) Fax No. 951-3306 (Fax)
Website: www.cesboard.gov.ph

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AA For Finance and Management

NATIONAL IRRIGATION ADMINISTRATION
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By:
RECORDS MANAGEMENT

Circular No. 7
Series of 2009

TO : ALL HEADS OF DEPARTMENTS AND AGENCIES OF THE NATIONAL GOVERNMENT, INCLUDING GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS, AND ALL OFFICIALS IN THE CAREER EXECUTIVE SERVICE.

SUBJECT : AMENDATORY GUIDELINES ON THE APPOINTMENT TO CAREER EXECUTIVE SERVICE (CES) RANKS OF CAREER SERVICE EXECUTIVE ELIGIBLES

The Career Executive Service Board (CESB), through Resolution No. 811, which was approved on August 17, 2009, issued the "Amendatory Guidelines on the Appointment to Career Executive Service (CES) Ranks of Career Service Executive Eligibles."

CESB Resolution No. 811 s. 2009, in effect amended, item no. 1.3.2 of Section 1, Rule VIII (Transitory Provisions) of the aforementioned Revised Integrated Rules on the Grant of CES eligibility (CESB Resolution No. 791 s. 2009), which shall, thereafter read, as follows:

> 1.3.2 The Career Service Executive Eligibility (CSEE) conferred by the Civil Service Commission (CSC), which consist of two (2) phases, namely: Written Examination and Panel Interview, of one who is appointed to a CES position, regardless of the appointing authority or one who is occupying a Division Chief position in a permanent capacity or one designated to a CES position in an acting or OIC capacity for at least one (1) year, shall be considered equivalent to the two (2) of the four-stage CES eligibility examination process, namely: Written Examination and Board Interview. Hence, for purposes of conferment of CES eligibility and appointment to appropriate rank in the CES, as the case may be, the applicant concerned has to complete the two (2) remaining stages of the examination process, namely: Assessment Center and Performance Validation stages and comply with such other requirements as may be prescribed by the Board.

Based on the aforementioned guidelines, the holders of Career Service Executive Eligibility should complete the two (2) remaining stages of the CES eligibility process namely: Assessment Center and Performance Validation, for the purpose of appointment to CES ranks. Hence, any of the following who possess the CSEE may already proceed to the said stages:

1.) Those who are appointed to CES positions regardless of appointing authorities;

2.) Those occupying Division Chief positions in permanent capacity; and,

3.) Those designated to CES positions in acting or OIC capacity for at least one year.

In this regard, all concerned are formally notified for their information and guidance.

This Circular takes effect immediately.

BERNARDO P. ABESAMIS
Chairperson

Attested by:

MARIA ANTHONETTE V. ALLONES
Executive Director

November 17, 2009
Date