



MEMORANDUM CIRCULAR No. 98  
Series of 2025

TO : THE SENIOR DEPUTY ADMINISTRATOR, DEPUTY ADMINISTRATORS, THE REGIONAL/DEPARTMENT/PROJECT MANAGERS, DIVISION MANAGERS, AND ALL OTHERS CONCERNED

SUBJECT : CONDUCT OF EARLY PROCUREMENT ACTIVITIES FOR PROGRAMS, ACTIVITIES, AND PROJECTS (PAPs) UNDER THE FY 2026 NATIONAL EXPENDITURE PROGRAM OF THE NATIONAL IRRIGATION ADMINISTRATION

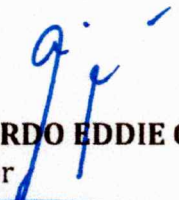
In accordance with the FY 2026 National Expenditure Program (NEP), General Provision, Section 21 on Early Procurement Activities, *notwithstanding the mandatory procurement timelines under existing government procurement laws, rules, and regulations, agencies are authorized to undertake early procurement activities as soon as the proposed national budget is submitted to Congress. However, agencies may only proceed with the issuance of notice of award of contract upon approval or enactment of their respective appropriations and issuance of budget authorization document and based on the amount authorized therein. For foreign-assisted projects, agencies may undertake early procurement activities, subject to the guidelines prescribed under GPPB Circular No. 06-2019 dated July 17, 2019, and such other guidelines issued thereon.*

In line with the objective of ensuring the timely implementation of the National Irrigation Administration's PAPs under the FY 2026 NEP, you are hereby directed to initiate early procurement activities for all projects, activities, and projects set to be implemented in the upcoming fiscal year. Please note, however, that the awarding of contracts may only proceed upon the approval of the General Appropriations Act (GAA) and the issuance by the Department of Budget and Management (DBM) of the National Budget Circular on the release of funds for FY 2026.

The early commencement of procurement activities is crucial to guaranteeing the timely and efficient delivery of NIA's projects and services. Your strict adherence to this directive is essential in maintaining the integrity of our processes and ensuring effective public service delivery to our stakeholders. Kindly ensure full compliance with these instructions to support the agency in meeting its objectives for the coming fiscal year.

This Memorandum Circular shall take effect immediately and shall remain in force until amended, superseded, or revoked.

For strict compliance.

  
ENGR. EDUARDO EDDIE G. GUILLEN  
Administrator

11 NOV 2025

