



**MEMORANDUM CIRCULAR No. 124**  
Series of 2025

**TO :** THE SENIOR DEPUTY ADMINISTRATOR  
DEPUTY ADMINISTRATORS  
DEPARTMENT/REGIONAL/PROJECT MANAGERS  
ALL EMPLOYEES  
NIA Central Office and Field Offices Nationwide

**SUBJECT :** RECONSTITUTION OF THE NIA AUDIO-VISUAL (AV) TEAM

In line with the mandate of the NIA Public Affairs and Information Staff (PAIS) to effectively manage the key activities and special events of the Agency, the pilot NIA Audio-Visual (AV) Team was initially organized through Office Memorandum No. 136, Series of 2022.

To further strengthen its composition, enhance the Agency's overall events management, and improve audio-visual production services, the NIA AV Team is hereby reconstituted with the following members:

- 1) Ma. Elizabeth N. Lopez, Public Relations Officer A, NIA UPRIIS
- 2) Michael John D. Santos, Senior Artist Illustrator, NIA UPRIIS
- 3) Alger S. Pascual, Photographer IV, NIA UPRIIS
- 4) Rosemund Edrielynne Agapito, Procurement Analyst B, NIA UPRIIS
- 5) Kate Z. Dagawin, Information Officer C, NIA UPRIIS
- 6) Jhon Vince R. Santoalla, Public Relations Officer A, NIA Region IV-A
- 7) Melvin L. Hernandez, Senior Artist Illustrator, NIA Region IV-A
- 8) Jeremiah D. Maligalig, Computer Services Programmer B, NIA Region IV-A
- 9) Rolando L. Laluma, Jr., Senior Artist Illustrator, NIA Region VI
- 10) Jhon Niño Mar G. Palencia, Senior Artist Illustrator, NIA Region VIII

The above-named personnel shall report to the Office of the PAIS Department Manager whenever their services are required for the production of crucial Audio-Visual Presentations (AVPs) and Information, Education, and Communication (IEC) materials for official Agency activities.

This memorandum supersedes MC No. 59, s. 2025 (Reconstitution of the NIA AV Team) and all other issuances inconsistent herewith.

For strict compliance.

**ENGR. EDUARDO EDDIE G. GUILLEN**  
Administrator

Date: 26 DEC 2025





**MEMORANDUM CIRCULAR No. 59**  
*Series of 2025*

**TO :** THE SENIOR DEPUTY ADMINISTRATOR  
DEPUTY ADMINISTRATORS  
DEPARTMENT/REGIONAL/PROJECT MANAGERS  
ALL EMPLOYEES  
NIA Central Office and Field Offices Nationwide

**SUBJECT :** RECONSTITUTION OF THE NIA AUDIO-VISUAL (AV) TEAM

In consonance with the objective of the Public Affairs and Information Staff (PAIS) to efficiently manage the significant and special events of the National Irrigation Administration (NIA), the pilot NIA Audio-Visual (AV) Team was created through Office Memorandum No. 136, Series of 2022.

To strengthen its composition and to further improve the events management of the Agency, the NIA AV Team is hereby reconstituted as follows:

- 1) Ma. Elizabeth N. Lopez, Public Relations Officer A, NIA UPRIIS
- 2) Michael John D. Santos, Senior Artist Illustrator, NIA UPRIIS
- 3) Alger S. Pascual, Photographer IV, NIA UPRIIS
- 4) Rosemund Edrielyne Agapito, Procurement Analyst B, NIA UPRIIS
- 5) Reynaldo Cruz, Jr. Senior Artist Illustrator, NIA Region III
- 6) Jhon Vince R. Santoalla, Public Relations Officer A, NIA Region IV-A
- 7) Melvin L. Hernandez, Senior Artist Illustrator, NIA Region IV-A
- 8) Jeremiah D. Maligalig, Computer Services Programmer B, NIA Region IV-A
- 9) Daryll John M. Bernardo, Senior Artist Illustrator, NIA Region IV-B
- 10) Rolando Laluma, Jr., Senior Artist Illustrator, NIA Region VI

The said employees shall report to the Office of the PAIS Department Manager whenever the Office/Agency needs their support on the production of Audio-Visual Presentations (AVPs) as well as Information, Education, and Communication (IEC) Materials.

For strict compliance.

**ENGR. EDUARDO EDDIE G. GUILLEN**  
Administrator

Date: 30 JUN 2025

