



MEMORANDUM CIRCULAR No. 36  
Series of 2026

TO: THE SENIOR DEPUTY ADMINISTRATOR, DEPUTY ADMINISTRATORS,  
DEPARTMENT/REGIONAL IRRIGATION/PROJECT MANAGERS, DIVISION  
MANAGERS, AND ALL OTHERS CONCERNED

SUBJECT: RECONSTITUTION OF THE NIA PROGRAM ON AWARDS AND INCENTIVES  
FOR SERVICE EXCELLENCE (NIA PRAISE) COMMITTEE

In view of the personnel movement brought about by retirement, promotion/designation, the NIA Program on Awards and Incentives for Service Excellence (PRAISE) committee and Technical Working Groups (TWGs) for Operations are hereby reconstituted.

**I. NIA PRAISE Central Committee**

<b>Chairperson</b>	Deputy Administrator for Engineering and Operations
<b>Vice-Chairperson</b>	Deputy Administrator for Administrative and Finance
<b>Members</b>	Manager, Corporate Planning Services Manager, Financial Management Department Manager, Human Resources Division NIAEASP 1 <sup>st</sup> Level Representative NIAEASP 2 <sup>nd</sup> Level Representative
<b>Secretariat</b>	Training and Career Development Section, HRD-AD

**II. Technical Working Group**

<b>Chairperson</b>	Manager, Operations Department
<b>Members</b>	Manager, Systems Management Division Manager, Institutional Development Division Manager, Accounting Division Manager, Planning and Programming Division, Corplan Information Officer A, PAIS Industrial Relations Management Officer A, HRD Legal Researcher III, Legal Services
<b>Technical Secretariat</b>	Principal Engineer A, SMD Principal Engineer A, EMD Principal Engineer A, CMD Representative from the Internal Audit Services

**III. Resource Persons**

Manager, Administrative Department  
Manager, Public Affairs and Information Staff  
Manager, Internal Audit Services  
Manager, Legal Services



The Central Committee shall be responsible for the development, administration, monitoring, and evaluation of the awards and incentives system of the agency, among others. Meanwhile, the TWG shall evaluate and validate the performance of outstanding performers for the group award while the Resource Persons shall participate in the deliberation/evaluation process.

The TWG shall report to the NIA PRAISE Central Committee as the need arises and submit reports and data needed within the set deadline.

This memorandum shall take effect immediately and supersedes all previous memoranda inconsistent hereto

Please be guided accordingly.

**ENGR. EDUARDO EDDIE G. GUILLEN**

Administrator

07 APR 2026