Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
CENTRAL OFFICE

NATIONAL IRRIGATION ADMINISTRATION
RELEASED
SEP 28 2026
By:
RD-RECORDS SECTION

MEMORANDUM CIRCULAR No. 86
Series of 2026

TO : THE SENIOR DEPUTY ADMINISTRATOR, DEPUTY ADMINISTRATORS, DEPARTMENT / REGIONAL / PROJECT MANAGERS, DIVISION MANAGERS, AND ALL OTHERS CONCERNED

SUBJECT : RECONSTITUTION OF THE BIDS AND AWARDS COMMITTEE-B (BAC-B) AT THE NIA CENTRAL OFFICE

Pursuant to Section 41, Rule V of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009, otherwise known as the "New Government Procurement Act" (NGPA), and in order to align the composition of the Bids and Awards Committee-B (BAC-B) at the NIA Central Office with the requirements of the NGPA and its IRR, the BAC-B Members and its Secretariat are hereby reconstituted as follows:

I. BAC-B: REGULAR MEMBERS

Chairperson	:	**Manager, Administrative Department**
Vice-Chairperson	:	**Manager, Legal Services**
Members	:	**Manager, Engineering Department** **Manager, Operations Department**
Provisional Member/s	:	**Concerned Regional/ Department/ Project/ Division Managers**

II. BAC-B: SECRETARIAT

Head	:	**Manager, Procurement and Property Division**
Vice Head	:	**Material Planning Services Chief**
Members and Support Staff	:	**Procurement Section Personnel**

In case of resignation, retirement, separation, transfer, reassignment, removal, death, or any other circumstance resulting in a vacancy, the replacement shall serve only for the unexpired term of the member being replaced, subject to the applicable provisions of RA No. 12009 and its IRR.

To ensure the efficient and timely conduct of procurement activities, all BAC-B members and the BAC-B Secretariat shall give utmost priority to their BAC assignments over all other duties and responsibilities, consistent with the "Jury Duty" provision under Section 67.1 of the IRR of RA No. 12009, until the requirements pertaining to such assignments have been completed.

The BAC-B members and Secretariat shall likewise observe due diligence, transparency, accountability, and integrity in the performance of their respective functions and responsibilities, in accordance with RA No. 12009, its IRR, and other applicable laws, rules, and regulations.

Memorandum Circular No. 54, s. 2025 is hereby superseded. All other memoranda, orders, circulars, and issuances inconsistent with this Memorandum Circular are hereby repealed, amended, or modified accordingly.

This Memorandum Circular shall take effect immediately and shall remain in force unless otherwise revoked, amended, or superseded.

For strict compliance.

ENGR. EDUARDO EDDIE G. GUILLEN
Administrator

Date: 24 SEP 2026

Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
CENTRAL OFFICE

NATIONAL IRRIGATION ADMINISTRATION
RELEASED
JUN 25 2025
By:
HRD-RECORDS SECTION

MEMORANDUM CIRCULAR No. 54
Series of 2025

TO : **THE SENIOR DEPUTY ADMINISTRATOR, DEPUTY ADMINISTRATORS, REGIONAL / DEPARTMENT / PROJECT / DIVISION MANAGERS AND ALL OTHER CONCERNED**

SUBJECT : **RECONSTITUTION OF THE BIDS AND AWARDS COMMITTEE-B (BAC-B) AT THE NIA CENTRAL OFFICE**

Pursuant to Section 11 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, otherwise known as "Government Procurement Reform Act", the Members and Secretariat of the Bids and Awards Committee-B (BAC-B), are hereby reconstituted as follows:

I.	**BAC-B**	:	**REGULAR MEMBERS**
	Chairperson	:	**MANAGER, ADMINISTRATIVE DEPARTMENT**
	Vice-Chairperson	:	**ATTORNEY V, LEGAL SERVICES**
	Members	:	**MANAGER, ENGINEERING DEPARTMENT**
		:	**MANAGER, OPERATIONS DEPARTMENT**
	Provisional Member/s	:	**CONCERNED REGIONAL / DEPARTMENT/ PROJECT / DIVISION MANAGERS**
II.	**BAC-B**	:	**SECRETARIAT**
	Head	:	**MANAGER, PROCUREMENT AND PROPERTY DIVISION**
	Vice Head	:	**MATERIAL PLANNING SERVICES CHIEF**
	Members & Support Staff	:	**PROCUREMENT SECTION PERSONNEL**

The BAC-B Regular Members and Secretariat shall serve for a period of one (1) year commencing on the date of the approval of this Circular and shall end a year thereafter.

To expedite the procurement process, all the BAC-B Regular Members and Secretariat shall give utmost priority to BAC assignments over all other duties and responsibilities ("Jury Duty" as per Section 38.1 of the 2016 Revised IRR of RA 9184), until all requirements for the said assignments are completed.

Likewise, the BAC-B Regular Members and Secretariat are required to observe due diligence and transparency in the performance of their mandated tasks.

This Memorandum Circular shall take effect immediately and shall supersede all existing memoranda and all orders inconsistent herewith and shall remain in force unless otherwise revoked.

For strict compliance.

ENGR. EDUARDO EDDIE G. GUILLEN
Administrator

Date: 24 JUN 2025