Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
CENTRAL OFFICE

NATIONAL IRRIGATION ADMINISTRATION
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RECORDS SECTION

MEMORANDUM CIRCULAR NO. 91
Series of 2026

TO : **THE SENIOR DEPUTY ADMINISTRATOR, DEPUTY ADMINISTRATORS, THE REGIONAL/DEPARTMENT/PROJECT MANAGERS, DIVISION MANAGERS, AND ALL OTHERS CONCERNED**

SUBJECT : **"CREATION OF THE TECHNICAL WORKING GROUP (TWG) FOR THE HARMONIZATION OF IRRIGATORS' ASSOCIATIONS (IAs) PERFORMANCE MONITORING AND EVALUATION (M&E) TOOLS UNDER RA10969, OTHERWISE KNOWN AS THE FREE IRRIGATION SERVICE ACT (FISA), AND ITS IMPLEMENTING RULES AND REGULATIONS (IRR)"**

I. Rationale

The implementation of RA 10969, otherwise known as "FISA" provides free irrigation services to the qualified farmers, authorizes the condonation of all unpaid ISF and amortization and enabling the IAs to enter into a Modified Irrigation Management Transfer (IMT) Contract on taking over the Operation and Maintenance (O&M) roles and responsibilities with commensurate government subsidy.

The IMT aims to improve irrigation system performance and service delivery to achieve financial sustainability in the O&M of National Irrigation Systems (NISs) and Communal Irrigation Systems (CISs) through the partial or full transfer of system management to duly organized IAs.

Relative to this, the performance of the IAs is systematically assessed and evaluated through the established tools to ensure operational efficiency and sustained compliance.

Amid evolving government mandates, introduction of new laws guidelines, and policies both internal and external and introduction of new programs and projects affect the implementation. Since there are already existing M&E tools that form part of, and are attached to the IRR of the FISA, there is a need to harmonize these existing tools to ensure their reliability, relevance and applicability. Moreover, it will generate credible results and evidence-based insights for more effective and efficient planning and decision making within the framework of IMT Program in line with RA 10969 and its Implementing Rules and Regulations.

The alignment and harmonization of M&E tools were collectively discussed by national IDP implementers which resulted in a shared understanding and unified direction toward achieving the program's goals and objectives.

In view of the foregoing, the NIA Technical Working Group (TWG) on the Harmonization of IA's M&E Tools pursuant to RA 10969 and its Implementing Rules and Regulations is hereby established.

II. Scope and Coverage

The existing M&E is being used as reference for planning and providing necessary assistance to the IAs as well as to monitor their performance in organizational development, financial management and O&M in the context of IMT under FISA.

The newly constituted TWG shall review and revisit the existing M&E tools and mechanisms to identify areas for improvement and enhance the IAs' performance in the implementation of FISA. Likewise, the TWG will be directed to oversee the alignment of the existing M&E with the current and emerging national policies, and programs under the framework of Modified IMT under RA 10969

III. Expected Output

The TWG shall be expected to deliver the following:

a. Assessment Report on the existing M&E tools and mechanisms relevant to FISA implementation, identifying existing gaps, issues, and areas for improvement;
b. Harmonized and enhanced M&E Tools and Templates, including standardized performance indicators and monitoring forms, reporting templates and other appropriate instruments for nationwide implementation;
c. Recommendations containing specific measures to strengthen the performance M&E system and tools for IAs in the implementation of FISA; and
d. Proposed amendments in the IRR, as maybe necessary, including the specific provisions recommended for amendment and the corresponding proposed revisions.

IV. Composition

CHAIRPERSON : Manager, Operations Department (OD)

MEMBERS :

Manager, Institutional Development Division (IDD)

Section Chief , Irrigators Association Organization and Capability Building Section (IAOCBS)-IDD

Section Chief , Irrigators Association Assistance Section (IAAS)-IDD

Community Development Officer, (CDO) III- IAOCBS-IDD

Community Development Officer, (CDO)III- IAAS-IDD

Two (2) Legal Officers , Legal Services

Two (2) representatives, Corporate Planning Services

Two (2) representatives, System Management Division

Two (2) representatives, Financial Management Division

All Regional Institutional Development Section (IDS) Chiefs

		Two (2) representatives, Technical Staff, IDD-IAOCBS
Secretariat	:	Two (2) representatives- Technical Staff, IDD-IAAS

IV. Duties and Responsibilities

The TWG is tasked with the following duties and responsibilities:

1. To review/assess the existing M&E tools incorporating the output of the national IDP implementers in line with RA10969 and its IRR;
2. To facilitate workshop and discussions with representatives from different units within the agency to gather input and feedback on the development of M&E tools;
3. To facilitate review and, if necessary, the amendment of the IRR and ensure its effective nationwide implementation;
4. To craft relevant guidelines and policies whenever possible, and
5. Perform other services as may be mutually agreed upon by the Parties.

The Secretariat shall:

1. Organize and coordinate meetings of the TWG;
2. Prepare notices of meetings/ invitations, specifying the agenda and materials for the meeting including arrangement of venues;
3. Record minutes of meeting and summarize agreements and actions taken;
4. Maintain records/report documentation of TWG outputs;
5. Perform other functions as may assigned by the TWG chairperson.

Any provisions of existing issuances, rules, and regulations inconsistent with this Memorandum Circular are hereby repealed, amended, or modified accordingly. If any provision of this Memorandum Circular is declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue to remain in full force and effect."

For information and compliance.

ENGR. EDUARDO EDDIE G. GUILLEN
Administrator

Date 06 OCT 2026