Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
CENTRAL OFFICE

NATIONAL IRRIGATION ADMINISTRATION
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BAGONG PILIPINAS

MEMORANDUM CIRCULAR No. 93
Series of 2026

TO : THE SENIOR DEPUTY ADMINISTRATOR, DEPUTY ADMINISTRATORS, DEPARTMENT / REGIONAL / PROJECT MANAGERS, DIVISION MANAGERS, AND ALL OTHERS CONCERNED

SUBJECT : RECONSTITUTION OF THE BIDS AND AWARDS COMMITTEE-A (BAC-A) AT THE NIA CENTRAL OFFICE

Pursuant to the provision of Section 41, Rule V of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009, otherwise known as the "New Government Procurement Act" (NGPA), the Regular Members and Secretariat of the Bids and Awards Committee-A are hereby reconstituted as follows:

I. BAC-A: REGULAR MEMBERS

Chairperson	:	**Senior Deputy Administrator**
Vice-Chairperson	:	**Manager, Administrative Department**
Members	:	**Manager, Engineering Department** **Manager, Legal Services** **Manager, Operations Department**
Provisional Member/s	:	**Concerned Regional/ Department/ Project/ Division Managers**

II. BAC-A: SECRETARIAT

Head	:	**Manager, Procurement and Property Division**
Vice Head	:	**Attorney V, Legal Services**
Members and Support Staff/s:		**BAC-A Secretariat Personnel** **Specification Section Personnel**

ISO 45001:2018 CERTIFIED
CERTIFICATE NO. 10316432
CERTIFICATION INTERNATIONAL
ISO 9001:2015

III. POOL OF TECHNICAL WORKING GROUP (TWG)

A. OFFICE OF THE ADMINISTRATOR
Technical Assistant

B. OFFICE OF THE SENIOR DEPUTY ADMINISTRATOR
Senior Executive Assistant/ Executive Assistant

C. OFFICE OF THE DEPUTY ADMINISTRATOR FOR ENGINEERING & OPERATIONS
Technical Assistant

D. ENGINEERING DEPARTMENT
1. Division Manager A
2. Principal Engineer A
3. Supervising Engineer A
4. Senior Engineer A
5. Senior Geologist A
6. Supervising Geodetic Engineer

E. OPERATIONS DEPARTMENT
1. Division Manager A
2. Principal Engineer A
3. Supervising Engineer A
4. Senior Engineer A

F. LEGAL SERVICES
1. Attorney V
2. Attorney IV
3. Attorney III

G. ADMINISTRATIVE MANAGER
1. Division Manager
2. Section Chief

H. CORPLAN
1. Department Manager A
2. Division Manager A
3. Section Chief
4. Information Technology Officer

I. END-USER (Central Office/ Regional Office/Integrated Irrigation System Offices/ Division and Irrigation Management Office/Project Management Office)

*Other qualified personnel from the above-mentioned offices with the concurrence of their respective managers will be designated as part of the TWG in the event of unavailability/lack of personnel or other analogous circumstances.

In accordance with Sec. 41.2.6 of the IRR of RA 12009- Unless sooner removed for a cause, the members of the BAC shall have a fixed term of one (1) year reckoned from the date of designation renewable at the discretion of the HoPE; Provided, that no member of the BAC shall serve for more

than three (3) consecutive terms, except when allowed by the HoPE. Upon expiration of the terms of the current members, they shall continue to exercise their functions until new BAC members are designated. In case of resignation, retirement, separation, transfer, re-assignment, removal, or death, the replacement shall serve only for the unexpired term; Provided, however, that in case of leave or suspension, the replacement shall serve only for the duration of the leave or suspension.

Further, Section 67.1 of the same law -All members of the BAC, BAC Secretariat, TWG, and other relevant procurement personnel shall be on a "jury duty" type of assignment until the Notice of Award is issued by the HoPE in order to complete the entire procurement process at the earliest possible time.

This Memorandum Circular (MC) shall take effect immediately and shall supersede existing similar memoranda and shall remain in force unless otherwise revoked.

For strict compliance.

ENGR EDUARDO EDDIE G. GUILLEN
Administrator

Date : 06 OCT 2026